

COUNTY OF HAWAII  
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, SOLID WASTE DIVISION  
345 Kekūanāo'a Street, Suite 41  
Hilo, Hawaii 96720  
Tel: (808) 961-8552 press option #1 • Fax: (808) 961-8553  
[www.hawaiizerowaste.org](http://www.hawaiizerowaste.org)

## VEHICLE DISPOSAL ASSISTANCE PROGRAM

### GUIDELINES AND INSTRUCTIONS

#### I. ELIGIBILITY GUIDELINES

The Vehicle Disposal Assistance Program ("Program") assists registered owners to dispose of vehicles legally and properly in an effort to reduce the number of derelict and abandoned vehicles on public roadways. If all eligibility criteria are met, a registered owner may be allowed to dispose of a maximum of one vehicle during the Program time period (08/1/18 - 10/31/18), at no charge. **Applications will be accepted from 08/01/18 - 08/31/18. Each owner is responsible for the towing and removal costs from the vehicle's location to the designated scrap metal recycler. The County will pay only for the disposal costs directly to the scrap metal facility.** This Program may be extended if allocated funds are available.

#### II. ELIGIBILITY REQUIREMENTS

*Please review carefully. If any requirement is not met, the recycling facility may charge you for disposal or may refuse to accept the vehicle.*

##### A. Registered Owner Eligibility:

1. A maximum of one vehicle per registered owner may be disposed of during this Program time period. The Program will keep a log of all registered owners who participate in this Program.
2. Registered owners must submit all documents at time of application submission. Applications can be submitted via the U.S. Postal Service or delivered to 345 Kekūanāo'a Street, Suite 41, Hilo, Hawaii 96720, or emailed to [VDAP@hawaiicounty.gov](mailto:VDAP@hawaiicounty.gov).

##### B. Vehicle Eligibility:

1. The vehicle must be registered first as "Junked" by the Department of Finance Vehicle Registration and Licensing Division. A copy of the Motor Vehicle Certificate of Title stamped "Junked" must be submitted with the application.
2. The vehicle must be a regular passenger vehicle, pick-up truck, or van, with a maximum gross vehicle weight rating of three (3) tons. Heavy equipment, mini-buses, and any vehicle over three (3) tons are not eligible for this Program.

3. The vehicle shall have no more than five (5) tires mounted or within the vehicle.
4. The vehicle must be clean and clear of household trash, hazardous waste, extra tires, or any other excessive waste items.

**III. INSTRUCTIONS**

- A. Go to a Vehicle Registration and Licensing Division (VRL) office to register your vehicle as “Junked.” You must bring your current or expired Certificate of Registration, signed Motor Vehicle Certificate of Title, and License Plates to the VRL office.

**OFFICE LOCATIONS**

| <b>HILO</b>  | <b>KONA</b>  |
|--|--|
| Motor Vehicle Registration<br>101 Pauahi Street, Suite 5<br>Hilo, HI 96720         | Vehicle Registration and Licensing<br>74-5044 Ane Keohokalole Highway, Building C<br>Kailua-Kona, HI 96740 |
| <b>PĀHOA</b>   | <b>WAIMEA</b>  |
| Vehicle Registration and Licensing<br>15-2615 Kea’au-Pāhoa Road<br>Pāhoa, HI 96778 | Vehicle Registration and Licensing<br>65-1158 Māmalahoa Highway, Suite 1-A<br>Kamuela, HI 96743            |

- B. You will receive a copy of the Motor Vehicle Certificate of Title stamped “Junked.” You MUST submit a copy of this “Junked” Certificate with your application.
- C. Complete, sign, and date the Program Application.

**IV. REQUIRED DOCUMENTS**

- A. The Program’s APPLICATION FORM must be completed, signed and dated.
- B. A copy of your Motor Vehicle Certificate of Title stamped “Junked” from the Vehicle Registration and Licensing Division.

NOTE: Once the Application Form is received, it will be reviewed by the program administrator. The program administrator will determine if the vehicle meets the criteria. If the Application Form is approved, the program administrator will complete necessary paperwork and will contact the applicant with the scheduled date/time for the vehicle disposal. The disposal date/time will be set by the program administrator. It is important that you keep all appointments to drop off vehicles. Any vehicle delivered to the scrap metal facility without approval or without a scheduled appointment date/time will be rejected.

